

# Winter Checklist

Area inspected:

Date:

Item to check	Condition	Yes/No	Attention needed	Date completed and signature
Guttering*	Clear of debris			
Down pipes*	Clear of debris			
Drains gulleys interceptors*	Clear of debris			
Roof covering	Sound			
Glazing and windows	Undamaged and secured			
Heating controls	Serviced			
Frost-stats	Serviced			
Pipework lagging	Complete			
Trace heating	Operational			
Water tank insulation	Undamaged			
Isolating valves*	Identified and operational			
Stock*	Stored off the floor			
Floorboards and sandbags	Available			
Emergency Plan	Reviewed			

\*These items should also be checked in the Spring.